

LONDON BOROUGH OF ENFIELD FORWARD PLAN OF KEY DECISION LIST NO. 66 FOR THE PERIOD 1 AUGUST 2007 TO 30 NOVEMBER 2007

Please note key decisions nos. 2229 – 2245 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

- 1. which involves expenditure/savings of £250,000 or above this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
- 2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 993 Authority to expend monies from the Repair & Maintenance (R&M) fund on various works to the multi-storey car park at Claverings Industrial Estate.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1 & 2 (Para 3)	Lower Edmonton	Facilities Management – Various meetings/discussi ons leading to formal agreement that this project is to proceed [ongoing]	Principal Building Surveyor Asset Review Tel: 020 8379 3075 david.jack@enfield. gov.uk	The 04/05 approved Repair & Maintenance Programme
* KD 1017 Allocation of Local Area Agreement delivery funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Director of Performance, Partnership & Policy Tel: 020 8379 4968 ann.pennell@enfield .gov.uk	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 06 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1019 Allocation of Neighbourhood Renewal Funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Director of Performance, Partnership & Policy Tel: 020 8379 4968 ann.pennell@enfield .gov.uk	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 2006 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1026 Approval to deliver a heating and hot water service replacement programme at the Exeter Road estate. The contract to be awarded during 2007, to improve the energy efficiency of the housing stock and address non-decency and potential maintenance liabilities of electrical under floor heating, to an estimated total cost of £1,400,000.00 inclusive of fees.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Ponders End	Tenants – Individual consultation on inclusion and timing of works and arrangement of any new installations. Undertaken through dwelling specific inspections and meetings. Programme of consultation to be rolled out in accordance with planning of the package of work. [June/July 2006 – March 2007] Estate Officers – Advised of dwellings proposed to receive upgrades and methodology behind the selection. Updates on progress proposed in accordance with planning the package of work. [June / July 2006 to completion of works and defects liability period]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files Housing Engineering Services Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1081 Variable Message Signs for Enfield Town Car Parks.	Cabinet Member for Environmen t and Street Scene	Not before 1st Aug 2007	Part 1	Grange; Town;	Ward Councillors – Letter [May 2006] EBRA – Letter [May 2006] The Old Enfield Charitable Trust – Letter [May 2006] ESSP internal consultation – E- mail [May 2006]	Planning and Transportation Tel: 020 8379 3576 david.b.taylor@enfie ld.gov.uk	Enfield Car Park Monitoring & VMS System Requirements Study - report by JMP Consulting, May 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1094 Bycullah Road Estate - Kitchen and Bathroom Renewals. Approval to accept a tender in respect of one contract covering kitchen and bathroom renewals and associated works to various properties on the Bycullah Road Estate including Bycullah Road – Flats, Chase Green Avenue, Elizabeth Avenue – Sheltered and Elizabeth Avenue – Houses to address non-decency. The scheme to be referred to as Bycullah Road Estate – kitchen and bathroom renewals.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Highlands	Residents – meetings/open days with product samples / correspondence re proposals / info. packs / individual surveys by contractor prior to works commencing / feedback and satisfaction surveys on completion [June 05 to completion]. Community Housing Partnership – consultation at meetings / updates [Sept 04 to completion]. Resident Assns – advised of proposed works & updated at meetings. District Housing Office – consulted on proposals / updated at meetings / aid in consultation process [June 05 to completion].	Project Manager Tel: 020 8379 4323 linda.slezak@enfield .gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2045 Approval to accept a tender in respect of the scheme to be referred to as Hedge Hill Internal and External works. Approval to accept a tender in respect of one contract covering renewal of windows, kitchens and bathrooms to tenanted properties only, Hedge Hill, Perry Mead, Lee View, Lavender Gardens, Lavender Hill, Glenville Avenue, Cedar Road, Bedale Road, The Ridgeway, Bankside, Parsonage, Tudor Crescent, Ripley Road, Rendlesham Road, Padstow, Gordon Hill and Gordon Road, to address non-decency. Works to include central heating, re-wiring and some minor alterations to some of the properties.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Chase; Highlands; Town;	Residents (tenants & leaseholders) — Meetings & open days with product samples / correspondence / information packs / individual surveys / feedback & satisfaction surveys [Apr 05 to completion] Community Housing Partnership — Consultation undertaken at meetings & regularly updated [Jul 06 to completion] Resident Associations — Advised of proposed works & updated at meetings [Jul 06 to completion] District Housing Office — Consulted on proposed works & updated at regular meetings / aid in the consultation process [Jul 06 to completion]	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas.	Cabinet Member for Environmen t and Street Scene	Not before 1st Aug 2007	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader Conservation Tel: 020 8379 3865 MIKE.BROWN@enfi eld.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2099 Authority for the Comprehensive Development Initiative (CDI) Phase 1 to proceed, in accordance with Cabinet report dated 5 April 2006.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Edmonton Green; Enfield Highway; Enfield Lock; Highlands; Jubilee; Lower Edmonton; Southgate Green; Turkey Street; Upper Edmonton;	Local residents - consultation meetings in neighbourhoods [Feb 03 – Oct 04] Local residents - consultation connected with planning applications [Dec 04 – June 05]	Senior Project Manager Tel: 020 8379 3129 mike.plant@enfield. gov.uk	Cabinet Report No 193, 24.11.04: Report back on CDI Phase 1 consultation Delegated decision 12.3.04: CDI Phase 1 - Award of preferred bidder status Cabinet Report No 155, 5.11.03: Disposal of CDI Phase 1 Sites Cabinet Report No 331, 26.4.06: Update on progress on CDI Phase 1
* KD 2119 Lift Modernisation Programme - Report on progress, and pre-tender estimate and selection of tenderers for phase 2.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 2 (Para 3)	All Wards	Residents, FECA – Newsletters, open meetings [Feb 07 – Ongoing]	Project Manager Tel: 020 8379 4327 richard.quinton@enf ield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2128 Approval to accept a tender in respect of one contract covering 267 Council owned properties borough wide, for window and door renewal works. Addresses included in the contract as follows: Highfield Road, Hood Avenue, The Limes Avenue, Cowper Gardens, Arbour Road, Brookfields, Church Lane, Curzon Avenue, Eastbournia Avenue, Falcon Road, Gatward Green, Oakhurst Road, Ordnance Road, Park Road, Platts Road, Roedean Avenue, Seaton Road, Sebastopol Road, The Ride, Tillotson Road, Brick Lane, Carterhatch Lane, Comreddy Close, Great Cambridge Road, Turkey Street, Capel Road, Worcester Avenue, Pentrich Avenue and Severn Drive.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Bush Hill Park; Chase; Edmonton Green; Enfield Highway; Enfield Lock; Haselbury; Highlands; Lower Edmonton; Ponders End; Southbury; Town; Turkey Street; Upper Edmonton;	Residents – Meetings & open days. Correspondence re works & programme. Info packs prior to works commencing. Individual surveys of properties by contractor. Feedback & satisfaction surveys Resident Assocs – Advised of works & updated at meetings District Housing Offices – Consulted on proposed works from inception stage & involved in development of scope of works. Updates at meetings on progress & programme / aid in the consultation process [Dec 06 – Completion]	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2129 Approval to accept a tender in respect of one contract covering external fabric repairs to all three blocks in Ashridge Court. The scheme to be referred to as Ashridge Court External Works.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Cockfosters	Tenants – Scheme consulted & approved through Western District Community Housing Partnership. Estate wide consultation through Steering Group & residents reps in line with the 'Framework for Residents Participation in Major Works Projects' Leaseholders – consulted in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Dec 05 to completion of works and defects liability period]	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Construction Technical Services

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2131 Palace Gardens Car Park proposed parking charges.	Cabinet Member for Environmen t and Street Scene	Not before 1st Aug 2007	Part 1	Town	EBRA – Consultation on the draft report [12 – 23 Feb 07]	Assistant Director of Environment, Street Scene and Parks (Contracts) Tel: 020 8379 3600 gary.barnes@enfiel d.gov.uk	Full Council papers of Council on 24 January 2007
* KD 2139 Approval to the Fire Prevention Programme 2007/08.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Aug 2007	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfiel d.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2153 Approval to the scheme to be referred to as Decent Homes Works - Carterhatch Area. Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Bush Hill Park; Chase; Grange; Highlands; Jubilee; Southbury; Southgate; Town; Turkey Street;	Residents (tenants & leaseholders) — Meetings/open days with product samples; correspondence; info. packs, individual surveys of properties by Contractor prior to works; satisfaction surveys on completion [Aug 07 to completion] Community Housing Partnership — Consultation at meetings and regularly updated [Aug 07 to completion] Resident Associations — Advised of proposed works and updated at meetings [Aug 07 to completion] District Housing Office — Consulted on proposed works and updated at regular meetings on progress and programme [Aug 07 to completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2161 To agree the core funding of £160k for EBRA and a grant of £15k S106 money from IKEA towards the implementation of the Safer Town Centres project.	Director of Environmen t, Streetscene & Parks	Not before 1st Aug 2007	Part 1	All Wards	N/A	Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield .gov.uk	EBRA's Business Plan Expenditure Profile for Safer Town Centres Plan

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2163 Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock: the scheme to be referred to as Decent Homes Works Gordon Hill Area. Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Chase; Highlands; Town; Turkey Street;	Residents (tenants & leaseholders) - Meetings/open days. Correspondence re works & programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at regular meetings on progress & programme. Aid in consultation process. [July 07 to Completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2164 Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock: the scheme to be referred to as Decent Homes Works - Southbury Area. Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Bush Hill Park; Grange; Southbury;	Residents (tenants & leaseholders) - Meetings & open days. Correspondence re works & prog. Info packs prior to work. Surveys of properties by Contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at meetings on progress & programme. Aid in the consultation process. [July 07 to Completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2170 Approval to deliver Barrowell Green Estate and Ash Grove Estate improvement works included in the capital works programmes for 2007 / 2008, to address non-decency. Scheme previously referred to as KD 1032.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1 & 2 (Para 3)	Palmers Green	Tenants - Consulted and approved scheme through Western District Community Housing Partnership. Steering group & residents reps in line with 'Framework for Residents Participation in Major Works Projects'. [In progress – Aug 06] Leaseholders - In addition to above, consulted in line with statutory requirements [Mar 06 – completion] Estate Officers - Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Mar 06 to completion of works and defects liability period]	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Hadley Design Associates (HDA)

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* KD 2175 Authority to expend monies from the Repair and Maintenance (R&M) fund on replacement of Humidifiers at the Civic Centre.	Director of Finance & Corporate Resources	Not before 1st Aug 2007	Part 1	All Wards	Facilities Management - Various meetings/discussi ons leading to formal agreement that the project is to proceed.	Building Surveyor Tel: 020 8379 3075 keith.dyke@enfield. gov.uk	The 07/08 approved Repair and Maintenance Programme
* KD 2179 To agree the Heritage Lottery Fund management plan for Pymmes Park.	Cabinet Member for Environmen t and Street Scene	Not before 1st Aug 2007	Part 1	Edmonton Green	Friends of Jubilee Park - Copied content of management plan for comment [30 May – 15 June 2007]	Acting Assistant Director - Parks & Open Spaces Tel: 020 8379 3751 ray.brewer@enfield. gov.uk	Contract signed with Heritage Lottery Fund dated 26 January 2000
* KD 2183 To approve a pre-tender estimate for the supply and installation of cold water supply booster pump sets to 14 medium to high-rise blocks of flats. And to delegate authority to the Director of Performance, Partnership and Policy to accept a tender that does not exceed the pre-tender estimate by more than 5%.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 2 (Para 3)	Edmonton Green; Upper Edmonton;	Residents of the blocks - Letters and notices [May 2007 to Autumn 2007]	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfiel d.gov.uk	Exempt information (Para 3)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2185 Approval to the tender to replace the roof at Edmonton County Lower School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Aug 2007	Part 1 & 2 (para 3)	Bush Hill Park	Headteacher and Governors - Meetings with school.	Service Manager Tel: 020 8379 3399 peter.dyster@enfiel d.gov.uk	Portfolio Decision Report 'Condition Programme 2007/08', April 2007 - KD 2137
* KD 2194 Approval to the tender to provide a new Children's Centre at Albany School	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Aug 2007	Part 1 & 2 (para 3)	Enfield Highway	Albany School Headteacher, Governors and Enfield Youth Service – Meetings (Ongoing)	Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@e nfield.gov.uk	Children's Centres Programme Phase 2 Capital Strategy (April 2007)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2196 Approval to the tender to provide additional pupil accommodation at Durants School through the Prudential Borrowing regime	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Aug 2007	Part 1 & 2 (para 3)	Southbury	Headteacher & Governors – Meetings (ongoing)	Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@e nfield.gov.uk	Prudential Borrowing Durants and Oaktree Schools - Portfolio Decision Report
* KD 2197 Approval to the tender to provide a new dining hall and kitchen at Suffolks Primary School	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Aug 2007	Part 1 & 2 (para 3)	Southbury	Headteacher & Governors – Meetings (ongoing)	Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@e nfield.gov.uk	Modernisation Programme 2004/05 - Portfolio Decision Report

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2198 Approval to the tender for the Targeted Capital Scheme at Winchmore School	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 1st Aug 2007	Part 1 & 2 (para 3)	Winchmore Hill	Headteacher, Staff & Governors – Discussions & Meetings (Feb- Ongoing)	Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.g ov.uk	Key Decision Report KD 978 "Winchmore School Targeted Capital Fund project 2006/07 Start Report" - March 2006 Key Decision Report KD 2151 "Winchmore School Approval to Enabling Works Tender" - 1 June 2007
* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 1st Aug 2007	Part 1	Does Not Apply	N/A	Assistant Director Strategy and Resources Tel: 020 8379 5298 annie.callanan@enfi eld.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2213 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st Aug 2007	Part 1	All Wards	N/A	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfiel d.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08
* KD 2224 Approval of schemes forming the Borough Gateway and Hertford Road environmental improvements.	Cabinet Member for Environmen t and Street Scene	Not before 1st Aug 2007	Part 1	All Wards	Highway Services / Traffic and Transportation Services / Legal Services / Financial Services / Democratic Services - Internal consultation [June – July 07]	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield. gov.uk	Approval of full council on 21/2/07 to 07/08 budget, which included an allocation for 'Street Scene Improvements' of £1.5m over 3 years.
KD 2229 Approval to specific proposals for one-off priority projects following the Cabinet decision on 12th October 2005.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1	All Wards		Acting Director of Finance and Corporate Resources Tel: 020 8379 4732 sheila.dawson@enfield.gov.uk	Cabinet Report No. 168 (12.10.05)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2230 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Aug 2007	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@ enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2231 To write off miscellaneous debts considered irrecoverable by the Council.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield .gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2232 To pass a resolution to bring the Council's Local Development Scheme formally into effect.	Cabinet Member for Environmen t and Street Scene	Not before 1st Aug 2007	Part 1	All Wards	Council service groups consulted on draft LDS [June – July 2006] Reps from Government Office for London consulted prior to, and following, formal submission – Postal distribution, written and ongoing telephone correspondence [Oct 06 – May 07]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@ enfield.gov.uk	The Town & Country Planning (Local Development) (England) Regulations 2004 The Planning and Compulsory Purchase Act 2004 Planning Policy Statement 12 - Local Development Frameworks ODPM 2004 "Creating Local Development Frameworks: A Companion Guide to PPS12" ODPM 2004 Report to LDF Cabinet Sub Committee 25.7.06 Enfield's LDS 2004-7 Correspondence from Government Office for London re Enfield's revised LDS 2007-2010

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KD 2233 To agree this draft for internal / external consultation: the draft strategic framework for implementing the white paper 'Our health, our care, our say: a new direction for community services'. Also incorporating the joint commissioning intentions.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Aug 2007	Part 1	All Wards	Service users, carers, LBE staff, Health staff & independent sector colleagues – Workshop [6/11/06] LBE staff, Health staff & independent sector colleagues – Meetings [22/9/06 – 30/4/07] Service users, carers, LBE staff, PCT staff, independent & voluntary sector organisations – Summary of consultations [Dec 06 – Jan 07] Staff groups across Health & Social Care – Individual interviews with key senior officers / Group interview sessions [Jan – Feb 07] Staff groups across Health & Social Care – Care group workshops & meetings [Feb – Mar 07]	Special Projects Manager Tel: 020 8379 4176 mame.gyang@enfiel d.gov.uk	White Paper - 'Our health, our care, our say: a new direction for community services' Care closer to home - developing a strategic framework for community based health and social care in Enfield, report of 6/11/06 workshop Outcomes of strategic framework building block meetings Joint commissioning intentions - Internal summary document Joint commissioning intentions - Internal reference document Joint commissioning intentions - appendices to the reference document

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KD 2234 Extension of Care Management Contract at Honeysuckle House with Care UK to enable a full tendering exercise to be undertaken.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Aug 2007	Part 2 (Para 3)	Does Not Apply	LBE officers – Meetings [Aug 04 – Aug 05] Service users & families – Written communication & meetings [Aug 05 – Aug 06] Current contractor – Meetings [July 05 – Aug 06]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.g ov.uk	Reports 1323 & 1323a re awarding contract - Social Services Panel, 8/2/96 Action taken under Delegated Authority Part 2 1999-2000 - 'Renewal of Care Management Contract', 2/8/99 Portfolio Decision 17/12/02 - To receive Revenue Grant Report 322, Cabinet, 26/3/03 re option to extend care management agreement Operation decision 9/8/04 to extend the care management agreement to enable a future options appraisal to be undertaken Adults Social Services procurement files

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KD 2235 Award of contract for nursing care provision at Elizabeth Lodge.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Aug 2007	Part 2 (Para 3)	Does Not Apply	Current Contractor – Meetings & written communication [2006 – 2007] Enfield PCT – Meetings & written communications [2005 – 2007] LBE officers – Meetings [2005 – 2007]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.g ov.uk	Delegated Authority Report, July 2007 Various letters with PCT
KD 2236 To seek approval for the allocation of £7,093,849 in ring fenced pooled LAA funding to council services.	Deputy Leader and Cabinet Member for Finance and Resources, Director of Performanc e, Partnership and Policy	Not before 1st Aug 2007	Part 1	All Wards	N/A	LAA Performance Manager Tel: 020 8379 3792 joanne.stacey@enfi eld.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2237 Approval to scheme to be referred to as Elsinge Estate Window Renewals. Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsinge Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.	Cabinet Member for Housing	Not before 1st Aug 2007	Part 1	Turkey Street	Residents (tenants & leaseholders) — Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership — Consultation at meetings & regularly updated [Oct 05 to completion] Resident Associations — Advised of proposed works & updated at meetings [Jan 06 to completion] District Housing Offices — Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2238 To approve quarterly forward funding arrangements for Enfield Voluntary Action (EVA) for delivery of the Enfield Community Empowerment Network (ECEN) contract to support the Local Area Agreement (LAA).	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1	All Wards	N/A	Enfield Strategic Partnership Manager Tel: 020 8379 3143 sharon.gordon@enfi eld.gov.uk	DAR Report
KD 2239 Approval to the extension of the six existing Term Contracts for the provision of reactive and planned maintenance to the Council's corporate and education portfolios, for a further year, with effect from end of August 2007.	Director of Finance & Corporate Resources	Not before 1st Aug 2007	Parts 1 & 2 (Para 3)	All Wards	Director of Finance and Head of Legal Services – Consultation on the preparation of the report seeking approval to extend the contracts by a further year, and incorporation of their comments [July – Aug 07]	Head of Property Procurement Tel: 020 8379 3246 phil.glascoe@enfiel d.gov.uk	The original tender documentation for the six contracts The original tender acceptance report of August 2004 The tender acceptance report approving a year's extension with effect from August 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2242 Signing of a three-year contract between the London Borough of Enfield and Westminster Drug Project to provide Substance Misuse Criminal Justice Services.	Director of Health & Adult Social Care	Not before 1st Aug 2007	Part 1	All Wards	Drug Action Team Board and partners: Metropolitan Police Service, London Probation, LBE, Primary Care Trust - Drug Action Team Board Meetings [Nov 06 – Feb 07] Criminal Justice Drugs Board - Board meetings [Nov 06 – Feb 07]	Young People's Substance Misuse Commissioner Tel: 020 8345 4637 annie.walker@enfiel d.gov.uk	Delegated Authority Report
KD 2243 Creation of integrated support teams across the four Children's Area Partnerships.	Cabinet Member for Education, Children's Services	Not before 1st Aug 2007	Part 1	All Wards	Consultation with Trade Unions, Staff, Legal & Finance [July 07]	Assistant Director Children's Access and Support Tel: 020 8379 3233 karen.fletcherwright @enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2244 To agree the release of resources for preparation with regard to SAP / MSS / ESS projects. SAP is the name of the Council's computer system dealing with Finance, HR and Payroll. MSS stands for Manager's Self Service. ESS stands for Employee's Self Service. These are a new element of SAP for Enfield allowing Managers and Employees greater access to both enter and extract data.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Aug 2007	Part 1	All Wards	Internal consultation with user departments [July 07]	Head of Financial Reporting Tel: 020 8379 4710 john.jossa@enfield.gov.uk	None.
* KD 2195 Approval to the tender to for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 3rd Sep 2007	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov .uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfi eld.gov.uk	Community Housing Services Service Centre Plan
KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfi eld.gov.uk	Community Housing Services Service Centre Plan
KD 2116 Approval of the tender award for food items to school catering and the Civic Centre restaurant.	Cabinet	12 Sep 2007	Part 1 & 2 (Para 3)		Head Teachers – Questionnaire to assess future requirements for school catering provision [Sept – Nov 06]	Catering Services Manager Tel: 020 8379 8834 linda.j.smith@enfiel d.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2142 To agree those issues necessary to enable the ALMO to go live following the funding announcement by Central Government eg. Section 27 agreement.	Cabinet	12 Sep 2007	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Borough Secretary Tel: 020 8379 4094 john.austin@enfield. gov.uk	None.
KD 2177 Note the Council Improvement Plan quarterly monitoring report and consider the actions proposed to improve performance.	Cabinet	12 Sep 2007	Part 1	All Wards	N/A	Head of Corporate Policy Tel: 020 8379 3186 simon.tendeter@enf ield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2199 Approval of a Strategy to develop Sensory Impairment Services in Enfield	Cabinet	12 Sep 2007	Part 1	All Wards	Service users with Sensory Impairment and carers in Enfield – Interviews (March 05) Specialist Sensory Impairment Community & Voluntary Organisations in Enfield – Interviews (Jan 06 – April 06) Staff in Adult Social Care, partners in health, voluntary/independe nt sector and services users and carers – Copies in various formats to all know users with sensory impairment. Workshops & Presentations (Aug 06 – Nov 06) Staff in Adult Social Care, partners in health, voluntary/independe nt sector and services users and carers – Copies in various formats to all know users with sensory impairment. Workshops & Presentations (Feb 07 – June 07)	Assistant Team Manager - Adult Disability Services Tel: 020 8379 8087 matt.white@enfield. gov.uk	Sensory Impairment Service Review - April 2006 Draft Strategy to develop Sensory Impairment Services in Enfield - Februrary 2007

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KD 2212 Scrutiny Annual Work Programme 2007/08. To approve, as required under the Council's Constitution, the annual scrutiny work programme for 2007/08. This will be based around the individual work programmes produced by each Scrutiny Panel. The annual work programme will be collated by the Overview & Scrutiny Committee for referral onto Cabinet and Council.	Cabinet	12 Sep 2007 19 Sep 2007	Part 1	Does Not Apply	Members, public & external stakeholders/inter est groups - Consideration of Work Programmes by individual Scrutiny Panels [June – July 07] Corporate Management Board - Consideration of draft Annual Scrutiny Work Programme for 2007/08 (in advance of its referral onto Cabinet) [Aug 07]	Democratic Services Team Leader Tel: 020 8379 4041 james.kinsella@enfi eld.gov.uk	Report to Overview & Scrutiny Committee (24 July 07) - Review of Annual Scrutiny Work Programme 2007/08 Individual Scrutiny Panel Work Programmes 2007/08
KD 2217 July 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of July 2007 and actions needed in order to remain within the approved budget.	Cabinet	12 Sep 2007	Part 1	All Wards	N/A	Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfi eld.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2222 Modernisation of services for older people with cognitive impairment. Cabinet on 18/1/07 gave permission to consult on the future of the Council's four residential homes for older people and to consider agreement for the future of the Honeysuckle House site where care is purchased to meet more specialist needs of older people with dementia and / or nursing care needs. This report advises Cabinet of the outcome of the consultation process and of the outcome of an options appraisal for the modernisation of services for older people with cognitive impairment.	Cabinet	12 Sep 2007	Part 1	All Wards	Residents of residential homes for older people - Meetings with groups of residents and their families; presentation; feedback forms; letters; emails. Relatives of residents of residential homes for older people - As above. Staff of residential homes for older people - Meetings with staff; feedback forms; discussions with trades unions. Local NHS organisations - Presentation to older peoples partnership board; presentation to local capacity planning meeting; membership of project board/team. Local voluntary sector - As above plus presentation to specially convened meeting. [Feb – Jul 07]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.g ov.uk	Cabinet Report 18/01/07 on Modernising Dementia Services Modernising Dementia Services - Needs Analysis

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KD 2240 Approval to site development strategy for Hazelwood Infants & Junior and Highfield Primary Schools.	Cabinet	12 Sep 2007	Parts 1 & 2 (Para 3)	Palmers Green; Winchmore Hill;	Headteachers & Governors of Hazelwood and Highfield Schools and Ward Members – Meetings with Council officers [March 07 – Ongoing]	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfiel d.gov.uk	Briefing paper to ECSL Capital Board, 21/5/07
KD 2245 To agree the budget and scope of SAP / MSS / ESS projects. SAP is the name of the Council's computer system dealing with Finance, HR and Payroll. MSS stands for Manager's Self Service. ESS stands for Employee's Self Service. These are a new element of SAP for Enfield allowing Managers and Employees greater access to both enter and extract data.	Cabinet	12 Sep 2007	Part 1	All Wards	Internal consultation with user departments [July 07]	Head of Finance/Financial Reporting Tel: 020 8379 4710 john.jossa@enfield. gov.uk	None.

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KD 2173 Food Safety Service Plan 2007/8.	Council	19 Sep 2007	Part 1	All Wards	Consumers of goods and services; Business; Health, advisory and enforcement agencies; Dti - Service website and circulation. [1 June – 30 June 07]	Environmental Health - Team Leader Tel: 020 8379 3677 carol.collins@enfield .gov.uk	Food Standards Agency Framework Agreement on Local Authority Food Law enforcement
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Developme nt Framework Cabinet Sub- Committee	24 Sep 2007	Part 1	Grange; Highlands; Southbury; Town;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@ enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)

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KD 2072 To approve the Core Strategy Preferred Options Report for the first formal stage of public consultation. The Planning and Compulsory Purchase Act (2004) requires the Council to replace its Unitary Development Plan with a Local Development Framework (LDF). The Local Development Scheme (LDS) sets out the programme for LDF and includes the commitment to prepare a Core Strategy. This will set out the vision for the future development of the Borough until 2017 and the core policies for delivering this vision.	Local Developme nt Framework Cabinet Sub- Committee	Not before 24th Sep 2007	Part 1	All Wards	As set out in the Statement of Community Involvement – Preparation of the Core Strategy Preferred Options will involve public consultation which will be undertaken in line with the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@ enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)
KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st Oct 2007	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfi eld.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes

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* KD 2127 To approve amendment to existing Section 31 Agreement with Enfield Primary Care Trust (EPCT) to establish an Integrated Community Learning Difficulties service.	Cabinet	10 Oct 2007	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.g ov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups
KD 2218 August 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of August 2007 and actions needed in order to remain within the approved budget.	Cabinet	10 Oct 2007	Part 1	All Wards	N/A	Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfi eld.gov.uk	Monthly monitoring returns from service groups and supporting working papers